

Minutes of Travis County Emergency Services District #3

August 25, 2008

Attached to and incorporated into these Minutes is a copy of the official Agenda for the August 25, 2008 meeting.

Under Agenda Items 1 & 2: Board President Bob Taylor called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:02 p.m. A quorum was established with Commissioners Bob Taylor, John Villanacci, Edd New, Rick Coneway, and Carroll Knight attending.

Fire department personnel present at the meeting included: Fire Chief Warren; Assistant Fire Chiefs Wittig and Elliott; Business Mgr. Miller; Captain Rodriguez; and PIO Warren.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: Commissioner Coneway moved to approve the minutes of the July 28th meeting seconded by Commissioner Villanacci. The motion carried with four ayes and Commissioner Taylor abstaining.

Under Agenda Item 5: Commissioner Villanacci moved to approve the Treasurer's Report, seconded by Commissioner Coneway. The motion carried unanimously.

Under Agenda Item 6: Commissioner Coneway moved to authorize expenditures over \$2,000.00 each, written from July 30th 2008 through August 26th 2008. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 7: Commissioner Coneway moved to approve the draft contract between TCESD3 and Travis County, to provide for potential reimbursement of funds for qualified communications equipment, and to authorize the President or Vice President of the Board to sign the final document. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 8: Chief Warren presented the Operations Report and drew the Board's attention to the Revenue Rescue amount received for July, which was larger than in recent history.

Under Agenda Item 9: Assistant Chief Wittig reported that the Mackey Field project was practically finished with some minor asphalt repair to be completed. Although the tower is being used by TCESD3 employees and students, it is not yet open to the public for rent.

Under Agenda Item 10: The Board received comments from Commissioner Villanacci and reviewed the minutes of the August 2nd Commissioners Council meeting in addition to the latest draft of the Interlocal Cooperation Agreement between Travis County Emergency Services Districts and Travis County. Commissioner Villanacci moved to authorize the President or Vice President of the Board to sign the final document. The motion was seconded by Commissioner Knight and carried unanimously.

Under Agenda Items 11 & 12: There was no executive session.

Under Agenda Item 13: President Taylor announced September 22, 2008 as the next regular meeting date.

Under Agenda Item 14: There being no further business, Commissioner Villanacci moved to adjourn the general meeting at 7:40 p.m. The motion was seconded by Commissioner Knight and carried unanimously.

Respectfully submitted,

Rick Coneway, Secretary
Board of Commissioners
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular board meeting at 7:00 p.m. on Monday, August 25, 2008 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review and approval of minutes of the July 28th meetings.
5. Treasurer's Report.
6. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 7/30/08 – 8/19/08
 2. Checks dated 8/20/08 – 8/26/08
7. Review and possible approval of a contract between TCESD3 and Travis County, to provide for potential reimbursement of funds for qualified communications equipment. The approval will also include authorization for President Taylor, or his designee, to sign the final document.
8. Chief's Operations Report.
9. Mackey Field Project update.
10. ESD Commissioners Council
 - a. Receive comments from Commissioner Villanacci related to the August 2nd 2008 ESD Commissioners Council meeting. See minutes.
 - b. Discuss and consider approval of the final draft of the Interlocal Cooperation Agreement between Travis County Emergency Services Districts and Travis County. Authorize the TCESD3 President to execute the agreement in its final legal form.
11. Executive Session to discuss matters concerning pending or contemplated litigation, real property, or personnel, as authorized pursuant to Texas Government Code Section 551.071, et seq.
12. Consider and take appropriate action on matters discussed in Executive session.
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjournment.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices). Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda.

The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on August 21, 2008 _____ Megan Lundquist, Office Manager